## **REVISED ATTACHMENT A**

## **BID SUBMITTAL FORMS**

## For

# CREW CAB CHASSIS WITH STEEL SERVICE BODY RFB #PUR1216-142

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#### **BID PRICING FORM**

#### **FOB POINT**

The FOB Point, in terms of loss or damage, as well as where title to the goods is passed, shall be FOB - Destination.

#### **FREIGHT CHARGES**

Freight charges are to be included in the quoted price of the goods, rather than as a separate item unless otherwise noted.

Equipment other than new and model year, as specified, will be deemed non-responsive to these specifications. Any differences (exceptions) to the attached specifications shall be listed in the 'Comments' portion of this submittal. The unit proposed shall meet or exceed the attached minimum specifications.

#### Cab & Chassis

		Does Not	Meets	Exceeds	
	Minimum Specification	Meet Spec	Spec	Spec	Comments
1	Drive Train				
	Cummins L9 diesel engine, 260 HP, M2 106 Freightliner or				
	equivalent				
	Cab to Axle 87"				
	Frame overhang 80"				
	GVWR – 25,500				
	Dual rear wheels				
	Allison 3000 RDS automatic transmission with PTO provision				
	and push button swift key pad				
	8,000 lbs. taperleaf front suspension				
	17,000 lbs. single rear axle				
	18,000 lbs. rear spring suspension with spring helper				
	Vehicle interface wiring connector with PDM and blunt cuts,				
	at back of cab				
	Electronic transmission customer access connector mounted				
	back of cab				
	Power Steering				
	Power four wheel disc anti-lock brakes				
	160 AMP alternator				
	Heavy Duty dual battery system				
	Positive load disconnect with cab mounted control switch				
	mounted outboard driver seat				
	Positive and negative posts for jumpstart located on frame				
	next to starter				
	Anti-spin rear differential				
	Engine block heather, 115V				
	Front tire D275/80 R22.5 14 ply radial (2)				
	Rear tire MS275/80 R22.5 14 ply radial (4)				
	Trailer tow package with Xtra Duty 15,000 LB WC receiver				
	hitch, 2-1/2" shaft. Standard 7 flat RV connector.				
	Gunite cast iron front brake lining				
	Driver controlled traction differential-single rear axle				
	Meritor cast spider heavy duty cam rear brakes, double				
	anchor, fabricated shoes				
	Rear shock absorbers – one axle				
	Bendix AD-9SI brake line air dryer with heater				
	Steel air tanks mounted aft inside and/or below frame just				
	forward of rear suspension				

		Does Not	Meets	Exceeds	
	Minimum Specification	Meet Spec	Spec	Spec	Comments
	Front and rear brake dust shields	Wieet Spec	Spec	Spec	Comments
	5.13 rear axle ratio				
2	Interior Components				
	Fully insulated rubber mat flooring, black		1		
	Day/Night interior rear view mirror				
	2 extra keys per vehicle, ( <b>Three</b> complete sets of keys and				
	remotes as applicable)				
	AM/FM radio w/digital clock with Bluetooth				
	Driver/Passenger air bags				
	Side curtain air bag system				
	Integrated brake controller				
	Intermittent windshield wiper system				
	Interior trim package to include insulating headliner, full door				
	panels, dome light, gray vinyl upholstery treated to resist				
	stains.				
	Standard tinted windshield				
	Air conditioning with all required options				
	Tilt steering column				
$\vdash$	Electronic speed control		1		
	Molded plastic door panel without vinyl insert with aluminum				
	kickplate lower door				
	Forward roof mounted console with upper storage				
	compartments without netting				
	Smart switch expansion module				
	(2) 12V power receptacles mounted in dash				
	Basic high back air suspension driver and passenger seats with				
	mechanical lumbar and integrated cushion extension, gray				
	vinyl				
	Storage console between front bucket seats				
	Full width rear bench seat with folding back, gray vinyl				
	Dual drive seat armrests and inboard passenger seat armrest				
	Engine remote interface for remote throttle				
	(1) Dash mounted PTO switch with indicator lamp				
	(6) On/off rocker switches in the dash with indicator lights and				
	wire routed to chassis at back of cab, label opt. Operate when				
	key is on, switches to light up when on.				
	Pre-Trip lamp inspection all outputs flash, with smart switch				
	One valve parking brake system with dash valve control,				
	autoneutral and warning indicator				
	Circuit Boss – Circuit Isolator # 70207 (7 circuits), Painless is				
	the current product line we use configured as follows:				
	Circuit 1-3 – constant power				
	Circuit 4-7 - ignition powered				
	Exact connection to particular component will be				
	determined with successful bidder				
	Set of four dash mounted body builder/up-fitter switches,				
	mounted within natural reach of driver.				
	Minimizer molded floor mats		1		
	(1) Century ABC 10# fire extinguisher with Amerex #862				
	mounting bracket				
	Mounted extinguisher inside streetside behind drivers seat.				
	Include red fire extinguisher decal on outside of door				
3	Body				

	Does Not	Meets	Exceeds	
Minimum Specification	Meet Spec	Spec	Spec	Comments
187 inch BBC high-roof aluminum conventional crew cab				
Clear frame rails from back of cab to front rear suspension				
bracket, both rails outboard				
RH outboard under step mounted horizontal after treatment				
system assembly with RH c-pillar mounted vertical pipe				
RH curved vertical tailpipe c-pillar mounted routed from step				
with appropriate guarding				
Single 14" round polished air horn, roof mount				
Air cab mounts				
Hood mounted chromed plastic grille				
Chrome hood mounted air intake grille				
LED aerodynamic marker lights				
Cab-chassis rear taillights, LED				
Headlights off with ignition switch off, with day time running				
lights				
Integral headlight/marker assembly with chrome bezel				
Standard front turn signal lamps				
Indicator light switch approx. 10 feet of wire on chassis RH				
back of cab for customer furnished utility lights				
Dual West Coast bright finished heated mirrors with LH and				
RH remote				
Door mounted mirrors				
LH and RH 8 inch bright finish convex mirrors mounted under				
primary mirrors				
Standard side/rear reflectors				
Dual level cab entry steps on both sides				
Tinted rear window				
Tinted door glass LH and RH with tinted non-operating wing				
windows				
Manual door window regulators				
Tinted windshield				
2 gallon windshield washer reservoir without fluid level				
indicator, frame mounted				
Integral LED Stop/Tail/Backup lights				
Front tow hooks, frame mounted				
Rear tow hooks				
Fender and front of hood mounted front mud flaps				
Bumper mounting for single license plate				
50 gallon aluminum fuel tank, LH				
Primary connector/receptacle wire for combination stop/turn,				
center pin powered through ignition with stop signal prewire				
package				
Pull cables on all reservoirs				
Premium insulation				
7-way primary trailer cable receptacle mounted end of frame				
Three-piece 14 inch painted steel bumper with collapsible				
ends				
Detroit fuel/water separator with water in fuel sensor and 12				
volt preheater				
Vendor shall provide a listing of all filter part numbers				
Vertex VTX609A amber led strobes one on each front corner				
mounted in headlight pods.				
Whelen R1LPP A warning lights to be mounted on Cab Rack	1	+	+	

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	Minimum Specification	Does Not	Meets	Exceeds	Commonts
	an ACARI light mount, centered on rear of cab, (third brake	Meet Spec	Spec	Spec	Comments
	light), to provide maximum visibility, wired to dash mounted				
	#1 body builder dash mounted switch and Circuit 1 on Circuit				
	Boss				
	ECCO 510 – 97 db back-up warning beeper				
	Fuel filler and DEF filler necks set-back for service body				
	mounting				
_	Exterior color to be <b>BRIGHT WHITE</b>				
4	Manuals	T	1	1	T
	Hard copy manuals, CD if available				
5	Warranty		1		
	Full factory standard warranty, vendor will be required to				
	provide a Warranty Summary page outlining each component				
	or system warranty				
6	Electrical Connections (all connections must meet this standar	d minimum)			
	All lighting used shall be, at a minimum, a two (2) wire light				
	grounded through a wired connection to the battery system.				
	Wiring shall be run in loom where exposed, and have				
	grommets or other edge protection where wires pass through				
L	metal.				
	Exterior exposed wire connectors shall be positive locking,				
	and environmentally sealed to withstand elements such as				
	temperature extremes, moisture and automotive fluids.				
	Electrical wiring and equipment shall be installed utilizing the				
	following guidelines:				
	All wire ends not placed into connectors shall be sealed with a				
	heat shrink end cap. Wires without a terminating connector or				
	sealed end cap shall not be allowed.				
	All holes made in the roof shall be caulked with silicon (no				
	exception).				
	Corrosion preventative compound shall be applied to non-				
	waterproof electrical connectors located outside of the cab or				
	body. All non-waterproof connections shall require this				
	compound in the plug to prevent corrosion and for easy				
	separation of the plug.				
	Any lights containing non-waterproof sockets in a weather-				
	exposed area shall have corrosion preventative compound				
	added to the socket terminal area.				
	Rubber coated metal clamps shall be used to support wire				
	harnessing and battery cables routed along the chassis frame				
	rails.				
	Heat shields shall be used to protect harnessing in areas				
	where high temperatures exist. Harnessing passing near the				
	engine exhaust shall be protected by a heat shield				
	For ease of identification, battery cables shall be color coded.		1		
	All positive battery cables shall be red in color or wrapped in				
	red loom the entire length of the cable. All negative battery				
	cables shall be black in color				
	Wire connections shall be made using crimp style heat shrink		+		
	butt splice connectors or soldered connection covered with				
	heat shrink. If crimp style connector is used, crimping tool				
	Westward 13H876 or equivalent must be used to prevent				
	piercing heat shrink. Solder sleeve butt splice type connectors				
	shall not be allowed.				
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### Steel Service Body

Minimum Specification    General Requirements			Does Not	Meets	Exceeds	
Ceneral Requirements		Minimum Specification				Comments
Naphelde 6133HC Line Body	1	•	ivieet Spec	Spec	Spec	Comments
Overall height 133 %"  Overall width 94" Floor width 58" Side compartment height 50" Side compartment height 50" Side compartment height 18" Floor height 29" One Light holes, high One LED light kit  80" wide body lights LED rear mount strobe in cab guard, 1 on each side. The rear mount strobe in cab guard, 1 on each side. The rear mount strobe in cab guard, 1 on each side. Traffic advisor (LED) Ecco 3335, hot 12vdc, mounted to tab we switch from cab, hot 12vdc Traffic advisor (LED) Ecco 3335, hot 12vdc, mounted to cab guard facing rear 2 LED work lights facing cargo area on top of cab guard, Nano 6 White, Whelen, switch from inside cab Whelen Ploneer LED flood light on removeable tripod (120v) installed each side of body at rear, standard plug, on/off switch in lighthead, white. Can extend above body slightly. Tripod 5-6 th nheight Treadplate overlay on compartment top with CRK, reforcement Treadplate overlay on compartment backs, reinforcement Aluminum grad bandle kit at rear Aluminum shove box 60LX18WA10T, streetside Aluminum shove box 60LX18WA10T, curbside Aluminum shove box 60LX18WA10T, streetside Aluminum shove box 60LX18WA10T, or curbside Aluminum shove box 60LX18WA10T, or	1					
Overall width 94" Hoor width 58" Side compartment height 50" Side compartment depth 18" Ploor height 29" One Light holes, high One LED light kit 80" wide body lights LED rear mount strobe in cab guard, 1 en each side. Top light Whelen RLIPPA, mounted to top of cab guard. Need to have switch from cab, hot 12vdc Traffic advisor (LED) Ecco 3335, hot 12vdc, mounted to cab guard from cab, hot 12vdc Traffic advisor (LED) Ecco 3335, hot 12vdc, mounted to cab guard facing rear 2 LED work lights facing cargo area on top of cab guard, Nano 6 White, Whelen, switch from inside cab Whelen Pioneer LED flood light on removeable tripod (120v) installed each side of body at rear, standard plug, on/off switch in lighthead, white. Can extend above body slightly. Tripod 5-6 ft in height Treadplate overlay on compartment top with CRK, reiforcement Aluminum grab handle kit at rear Carr 12" slide out step under each vertical compartment Aluminum grab handle kit at rear Carr 12" slide out step under each vertical compartment Aluminum shovel box 60Lx18Wx10T, curbside Aluminum shovel box 60Lx18Wx10T, streetside Aluminum shovel box 60Lx18Wx10T, curbside Aluminum shovel box 60Lx18Wx10T, curbside Aluminum shovel box 60Lx18Wx10T, streetside Aluminum shovel box 60Lx18Wx10T, curbside Aluminum shovel b						
Side compartment height 50"		<u> </u>				
Side compartment height 50"  Side compartment depth 18"  Floor height 29"  One Light holes, high  One Ligh tholes, high  One Ligh girk the Side Side Side Side Side Side Side Sid						
Side compartment depth 18" Floor height 29" One Light holes, high One LED light kit 80" wide body lights LED rear mount strobe in cab guard, 1 on each side. 100 Holes high tik 100 Hole						
Floor height 29"   One Light holes, high   One LED light kit   80" wide body lights   LED rear mount strobe in cab guard, 1 on-each-side. Top light   Whelen R1LPPA, mounted to top of cab guard. Need to have switch from cab, hot 12vdc   Traffic advisor (LED Jeco 3335, hot 12vdc, mounted to cab guard davisor (LED Jeco 3335, hot 12vdc, mounted to cab guard facing rear   2 LED work lights facing cargo area on top of cab guard, Nano   6 White, Whelen, switch from inside cab   Whelen Pioneer LED flood light on removeable tripod (120v)   Installed each side of body at rear, standard plug, on/off   switch in lighthead, white. Can extend above body slightly.   Tripod 5-6 ft in height   Treadplate overlay on compartment top with CRK, reiforcement   Aluminum grab handle kit at rear   Carr 12" slide out step under each vertical compartment   Aluminum shovel box 60Lx18Wx10T, streetside   Aluminum shovel box 60Lx18Wx10T, streetside   Aluminum shovel box 60Lx18Wx10T, curbside   Aluminum shovel box 60Lx18Wx10T, curbside   Aluminum shovel box foolx18Wx10T, curbside   Aluminum shovel box mounted behind cab, crossways over   L1v and R1V Transverse compartment   (2) Wheel chock cutouts on right and left side   21" tailsfelf bumper with through compartment, drop-in vise   L1v and plate and integrated hitch   Xtra Duty 45-090 12,000 LB WC integrated receiver hitch in   bumper, 2-1/2" shaft   Master locking system   Rubber fender crown (pair)   Torsion box line body must be included   8 Shelf clips in compartments   Tool circuit 13GPM@2,000 psi with twin hyd hose reel spring return mounted at rear of compartment top, curbside   Hydraulic gear-pump fer-fool-circuit generatore   Each half of Pump must deliver 13 19 gpm at 1100 rpm engine   Speed.   SOft minimum hose   Soft mi						
One LED light kile  80" wide body lights  LED rear mount strobe in cab guard, 1 on-each-side. Top light Whelen R1LPPA, mounted to top of cab guard. Need to have switch from cab, hot 12vdc  Traffic advisor (LED) Ecco 3335, hot 12vdc, mounted to cab guard facing rear  2 LED work lights facing cargo area on top of cab guard, Nano 6 White, Whelen, switch from inside cab Whelen Pioneer LED food light on removeable tripod (120v) installed each side of body at rear, standard plug, on/off switch in lighthead, white. Can extend above body slightly. Tripod 5-6 ft in height Treadplate overlay on compartment top with CRK, reiforcement  Treadplate overlay on compartment backs, reinforcement Aluminum grab handle kit at rear Carr 12" slide out step under each vertical compartment Aluminum shovel box 60Lx18Wx10T, curbside Aluminum shovel box 60Lx18Wx10T, curbside Aluminum shovel box mounted behind cab, crossways over L1v and R1v Transverse compartment (2) Wheel chock cutouts on right and left side 21" tailshelf bumper with through compartment, drop-in vise tube and plate and integrated hitch Xtra Duty 45,000 12,000 LB WC integrated receiver hitch in bumper, 2-1/2" shaft Master locking system Igloo water cask stand, model 25042 mounted streetside rear Water cask Igloo 5 gallon 54" cab guard 8 Shelf clips in compartments Tool circuit 13GPM@2,000 psi with twin hyd hose reel spring return mounted at rear of compartment top, curbside. Hydraule gear pump for tool circuit and electric generator: Each-half of Pump must deliver 13 10 gpm at 1100 rpm engine speeds Soft minimum hose						
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B0" wide body lights  LED rear mount strobe in cab guard, 1 on each side. Top light Whelen R1LPPA, mounted to top of cab guard. Need to have switch from cab, hot 12vdc  Traffic advisor (LED) Ecco 3335, hot 12vdc, mounted to cab guard facing rear  2 LED work lights facing cargo area on top of cab guard, Nano 6 White, Whelen, switch from inside cab  Whelen Pioneer LED flood light on removeable tripod (120v) installed each side of body at rear, standard plug, on/off switch in lighthead, white. Can extend above body slightly.  Tripod 5-6 ft in height  Treadplate overlay on compartment top with CRK, reiforcement  Aluminum grab handle kit at rear  Carr 12" slide out step under each vertical compartment Aluminum shovel box 60Lx18Wx10T, curbside  21" tailshelf bumper with through compartment, drop-in vise tube and plate and integrated hitch  Xtra Duty 45,000 12,000 LB WC integrated receiver hitch in bumper, 2-1/2" shaft  Master locking system  Igloo water cask stand, model 25042 mounted streetside rear  Water cask Igloo 5 gallon  54" cab guard  Rubber fender crown (pair)  Torsion box line body – must be included  8 Shelf clips in compartments  Tool circuit 13GPM@2,000 psi with twin hyd hose reel spring return mounted at rear of compartment top, curbside.  Hydraulie, gear pump for tool circuit and electric generator: Each half of Pump must deliver 13 19 gpm at 1100 rpm engine speed.  50ft minimum hose						
LED rear mount strobe in cab guard, 1 on-each-side. Top light Whelen R1IPA, mounted to top of cab guard. Need to have switch from cab, hot 12vdc  Traffic advisor (LED) Ecco 3335, hot 12vdc, mounted to cab guard facing rear  2 LED work lights facing cargo area on top of cab guard, Nano 6 White, Whelen, switch from inside cab  Whelen Pioneer LED flood light on removeable tripod (120v) installed each side of body at rear, standard plug, on/off switch in lighthead, white. Can extend above body slightly.  Trapd 5-6 ft in height  Treadplate overlay on compartment top with CRK, reiforcement  Aluminum grab handle kit at rear  Carr 12" slide out step under each vertical compartment Aluminum shovel box 60Lx18WX10T, streetside  Aluminum shovel box 60Lx18WX10T, curbside  Aluminum shovel box mounted behind cab, crossways over 1.1V and R1V Transverse compartment  (2) Wheel chock cutouts on right and left side  21" tailshelf bumper with through compartment, drop-in vise tube and plate and integrated hitch  Xtra Duty 15,000 12,000 LB WC integrated receiver hitch in bumper, 2-1/2" shaft  Master locking system  Igloo water cask stand, model 25042 mounted streetside rear  Water cask igloo 5 gallon  54" cab guard  Rubber fender crown (pair)  Torsion box line body — must be included  8 Shelf clips in compartments  Tool circuit 13GPM@2,000 psi with twin hyd hose reel spring return mounted at rear of compartment top, curbside, hydraulic gear pump for rool circuit and electric generators cach half of Pump must deliver 13-19 gpm at 1100 rpm engine speed.						
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speed. 50ft minimum hose		Hydraulic gear pump for tool circuit and electric generator:		1		
50ft minimum hose		Each half of Pump must deliver 13 19 gpm at 1100 rpm engine		1		
		<del>speed.</del>				
Hydraulic flow control – able to regulate hyd flows between		50ft minimum hose				
<u> </u>		Hydraulic flow control – able to regulate hyd flows between				

		Does Not	Moots	Exceeds	
	Minimum Specification	Meet Spec	Meets Spec	Spec	Comments
	3.0 to 30.0 0-13gpm for tool circuit and electric generator.	Wieet Spec	Spec	Spec	Comments
	Graduated in 1.0 gpm increments for easy reading.				
	Vanair 10KW Generator including PTO, hyd pump, reservoir				
	and mount plate. To be mounted under body in weather				
	proof enclosure				
	Hydraulic gear pump for tool circuit and electric generator:				
	Pump must deliver 19gpm at 1100 rpm engine speed				
	Exterior finish standard bright white gel coat, single stage to				
	match chassis				
	Bright white compartment interior				
	LED compartment light kit for all compartments, 1 master				
	switch to control lights in cab. Must have lite indicator the key				
	is on.				
	(2) aluminum fill cup, Diesel & DEF Fluid				
	Rotary latch stainless steel-Single Point Twist Latch, T-Handle				
	D-Ring handle				
	Type 304 stainless steel hardware				
	Type 304 stainless steel door hinge				
	Vinyl covered stainless steel cable door stops				
	Automotive grade bubble gasket				
	One piece molded doors with automotive finish both sides				
	Recessed door jambs				
	Cable type galva-grip step on both sides of rear bumper in				
	arms reach of grab handle				
	Flow through ventilation system for torch compartment				
	Light adaptor for specified chassis				
	LED lighting package (stop/tail/turn & marker only; standard				
	reverse light & amber strobes 4" round)				
	7-way flat RV trailer plug				
	Chassis lighting kit for body				
	6" high slammable tailgate				
	Mud flaps for rear wheels				
	LED 4 corner strobe system in back				
	of body, one on each side, can be surface mount 4x4 lights				
	120V GFI Outlet installed at each side of body at rear				
	Knapliner cargo area, compartment tops, bulkhead and rear				
	bumper				
2	Streetside Compartments				
2A	Streetside front vertical compartment				
	Compartment heater, Pro air heater and insulated panels,				
	model 445 with 7" fan 12 Vdc				
	Hooks combo 2-1-2 L1V sp				
	30-1/4"L x 60" H raised compartment, L1V & R1V transverse				
	compartment				
2B	Streetside second vertical compartment				
	25" in length x 50" high				
	4 – pull out shelf				
2C	Streetside Horizontal Compartment				
	52-3/4" in length x 22-1/2" high				
	Ctech 3 drawer unit RH 3-3" Black/LNR/4F-B Dividers; 500lb				
	Heavy Duty Slides				
2D	Streetside rear vertical Compartment				
	3 pull out shelves				

		Does Not	Meets	Exceeds	
	Minimum Specification	Meet Spec	Spec	Spec	Comments
3	Curbside Compartments				
3A	Curbside front vertical compartment				
	Compartment heater, Pro air heater and insulated panels, model 445 with 7" fan 12 Vdc				
	30-1/4"L x 60" H raised compartment, L1V & R1V transverse compartment				
	Hooks combo 2-3-0 R1V				
3B	Curbside second vertical compartment				
	25" in length x 50" high				
	Ctech 9 drawer unit R2V 5 -3", 4-5", Black/LNR/4F-B Dividers;				
	500lb Heavy Duty Slides				
3C	Curbside horizontal compartment				
	52-3/4" in length x 22-1/2" high				
	Ctech 3 drawer unit RH 3-3" Black/LNR/4F-B Dividers; 500lb				
	Heavy Duty Slides				
3D	Curbside rear vertical compartment				
	25-1/4" in length x 50" high				
	Hooks combo 2-0-2 RRV				
	Ctech 3 drawer unit RH 3-3" Black/LNR/4F-B Dividers				
	(2) tank racks with strap (for oxygen/acetylene tanks)				
4	Ladder Rack				
	Horizontal ladder rack rails to carry 32' extension ladder				
	Mounted above shovel box on curbside angled inward				
	towards cargo area				

Description	Firm Fixed Unit Price
Crew Cab Chassis with Steel Service Body per the specifications	\$

OPTION 1				
Description	Firm Fixed Unit Price			
Hydraulic Oil Reservoir, 40 gallon white steel tank				
Narrow as possible to save space				
<ul> <li>Located behind transverse compartment in cargo area, secured to cargo floor</li> </ul>				
<ul> <li>Tank must have return filter in top of tank and valves to isolate tank for repair</li> </ul>	\$			
<ul> <li>Tank shall also have a sight glass with thermometer to see fluid level in tank as well as temperature.</li> </ul>				
<ul> <li>12" drop in board behind tank to keep items from puncturing tank. Board must be removable to clean around tank</li> </ul>				
8 gallon Hydro Cool System	\$			

City will choose option at time of award

OPTION 2					
Description	Firm Fixed Unit Price				
Fold Down Ladder Rack	\$				

Cab and chassis manufacturer	Model Year
Is cab-chassis dealer authorized by the manufacturer to sell,	warrant and service equipment as bid Yes No
Steel Service Body provider	
Is Steel Service Body dealer authorized by the manufacturer	to sell, warrant and service equipment as bid Yes No
Estimated delivery time upon receipt of purchase order:	calendar days
Dealer Name	
NOTE: The Bid MUST be submitted by a licensed vehicle	
Dealer Representative Signature	Date
	T
DELIVERY ADDRESS	BILLING ADDRESS
Joy Huber	Finance Department – Accounts Payable
Fleet Services Division	City of Cedar Rapids

Cedar Rapids, IA 52406-2148

Cedar Rapids, IA 52404

#### SIGNATURE PAGE FORM

The undersigned, having examined these documents and having full knowledge of the condition under which the work described herein must be performed, hereby proposes fulfillment of the obligations contained herein in accordance with all instructions, terms, conditions, and specifications set forth; and that all required goods be furnished and all incidental costs be paid in strict conformity with these documents, for the stated prices as payment in full.

Submitting Firm:							_
Address:							
City:	County:		State:		Zip:		
Authorized Representative (print):			Title:				
Authorized Signature:							
Date:		E-mail:					
Phone # ( )		Fax #	( )				
Federal ID Number							
Iowa Department of Labor R	egistration Number, if appli	cable					
The State of lowa requires that all Labor and renew that registration a FIRM PRICING Offered pricing shall remain otherwise. Accepted pricing ADDENDA (It is the Bidder's The above-signed hereby ac	firm for a minimum of sixt shall remain firm for the du	this law can be fo y (60) days af Iration of the issuance of al	ind at <a href="http://ww.">http://ww.</a> Ter the due do contract.  The addenda is the standar in the standar	w.iowaworkfo	rce.org/labo	or/contractor.t	<u>ntm</u>
Addenda Number:	Date:	_	ıda Number:		Date:		
Addenda Number:	Date:	Adder	ıda Number:		Date:		
PAYMENT METHOD  Do you accept a credit card to	or payment of purchases?		Yes 🗌	No 🗌			
QUICK PAY DISCOUNT If you provide a discount for	quick payment, please state	e the discount	and terms:			<u></u> %	days
Does this discount apply to p	payments made by MasterCa	ard?		Yes 🗌	No 🗌		
☐ We choose not to hid at	this time \( \sum \) We would like	to he conside	ered for future	solicitation	าร		

#### **BUY LOCAL PACKET**

The Cedar Rapids City Council adopted the Buy Local Purchasing Policy through City Council Resolution No. 1239-10-10.

#### 1. Who is local?

- a. Businesses located within Linn County, Iowa who have paid Linn County property taxes on a plant, office or store occupied by the business for the past year; or
- b. Businesses located within Linn County, Iowa who have paid rent for the past year to a landlord or owner who has paid Linn County property taxes for the past year on the plant, office or store occupied by the business.

#### 2. How do I apply for local preference status?

- a. Complete a "Local Business Certificate". (See page 3 of this packet)
- b. Mail the notarized, completed certificate to:

City of Cedar Rapids – Purchasing Division 101 First Street SE Cedar Rapids, IA 52401

#### 3. After I return the notarized certificate, how do I know if my business is on the list?

A list of certified businesses can be viewed on the City's website:

www.cedar-rapids.org/government/departments/purchasing

Please allow up to 10 days for processing of the certificate before the business is listed.

#### 4. Will the local preference policy be applied to all purchases for goods and services?

No, the following types of purchases are excluded:

- a. Purchases subject to the competitive laws of the State of Iowa
- b. Purchases subject to federal, state or county grant stipulations
- c. Purchases from the State of Iowa or other national contracts
- d. Sole source purchases

#### 5. <u>Do you have questions or feedback about the Buy Local Program?</u>

Please send questions via email to buylocal@cedar-rapids.org

#### 6. If I work out of my home, and my home is in Linn County, am I eligible to become a certified local business?

In order to qualify as local business your business must pay commercial property taxes related to the business being certified as local business. Residential property taxes paid for a home business do not qualify for the buy local certification.

#### 7. How does the Buy Local Program work?

Preference shall be applied to acceptable quotes, bids and proposals greater than \$1,000 from businesses within Linn County, lowa who have submitted a notarized "Local Business Certificate".

**Example A:** Preference shall be given in the procurement of goods and/or services by bid or quote when a local Contractor's bid or quote exceeds the acceptable low bid by no more than:

10% for bids less than \$25,000

5% for bids equal to or greater than \$25,000 but less than \$200,000

1% for bids equal to or greater than \$200,000

Bid Tabulation for a 20' Enclosed Trailer							
	Contractor A	Contractor B	Contractor C				
	Marion, IA	Des Moines, IA	Davenport, IA				
BID PRICE	\$ 15,147.99	\$ 14,770.55	\$ 18,250.00				

- This bid is less than \$25,000 so the preference is 10%
- Contractor B submitted the lowest bid of \$14,770.55
- Contractor B is not a local business
- Contractor A submitted the next lowest bid of \$15,147.99
- Contractor A is a certified local business
- \$15,147.99 \$14,770.55 = \$377.44 / 14,770.55 = 2.56%
- The difference between the two bids is 2.56% which is within 10% so the local preference applies
- The bid is awarded to the local Contractor A for \$15,147.99

**Example B:** Preference shall be given in the procurement of goods and/or services by Request for Proposal (RFP) by awarding additional points to the evaluation scores of proposals received from certified local businesses as follows:

10% of all available points for proposals less than \$25,000

5% of all available points for proposals equal to or greater than \$25,000 but less than \$200,000

1% of all available points for proposals equal to or greater than \$200,000

Proposal Summary						
	Contractor A	Contractor B	Contractor C			
	Iowa City, IA	Cedar Rapids, IA	Hiawatha, IA			
Points	976.7	723	636.8			
Points for Local Preference	0	50	50			
TOTAL POINTS	976.7	773	686.8			

- This proposal is greater than \$25,000 but less than \$200,000 so the preference is 5%
- The total available points are 1,000 (5% of 1,000 points = 50 points)
- The proposal received from Contractor A was given 976.7 points by the evaluation team
- Contractor B and Contractor C each received 50 additional points per the local preference policy
- After the additional points were applied, Contractor A remained the highest ranked proposal
- Local preference did not change the award in this case



#### STATEMENT OF POLICY

## CITY OF CEDAR RAPIDS LOCAL BUSINESS CERTIFICATE

Pursuant to Cedar Rapids City Council Resolution 1239-10-10, in conducting the procurement of goods and/or services by competitive solicitation, the City of Cedar Rapids shall give preference to a responsive bid or proposal from a business located within the limits of Linn County, lowa over an acceptable bid or proposal submitted by a business located outside of Linn County.

Preference shall be given in conducting procurement of goods and/or services by bid or quote when a local bidder's bid or quote exceeds the acceptable low bid by no more than:

- 10% for bids less than \$25,000
- 5% for bids equal to or greater than \$25,000 but less than \$200,000
- 1% for bids equal to or greater than \$200,000

Preference shall be given in conducting procurement of goods and/or services by request for proposal by awarding additional points to each proposal where the business is located in Linn County as follows:

- 10% of all available points for proposals less than \$25,000
- 5% of all available points for proposals equal to or greater than \$25,000 and less than \$200,000
- 1% of all available points for proposals equal to or greater than \$200,000

The local preference is not applicable to goods and services purchased with the assistance of federal, state or county grants or funds, or pursuant to the competitive laws of the State of Iowa.

#### WRITTEN STATEMENT REQUESTING LOCAL BUSINESS STATUS \_\_\_\_\_, am an authorized representative of \_\_\_\_\_ business) and on behalf of the business request that it be deemed to be a local business for purposes of the City of Cedar Rapids "Buy Local" program. Answering yes to question 1 and either question 2 or 3 listed below will qualify the business as a local business. In support of this request I certify the following information as being true and correct: Name of Business Here →→→ (1) Is your business located within the limits of Yes ☐ No Linn County, Iowa? No. of Years: Street address of property: (2) Did your business pay Linn County property Yes ☐ No Is this your home residence? Yes taxes on a plant, office or store occupied by the business for the past year? If yes, see page 1, #6 (3) Did your business pay rent for the past year Street address of property: to a landlord or owner who has paid Linn Yes ☐ No County property taxes for the past year on Is this your home residence? Yes a plant, office or store occupied by your If yes, see page 1, #6 business? I understand that misrepresentation of any facts in connection with this request may be cause for removal from the certified local business list. I also agree the business is required to notify the City in writing should it cease to qualify as a local business. Signature Title City/State \_\_\_\_\_ Address Zip Phone Email County \_\_\_\_\_, 20\_\_\_\_ before the undersigned Notary Public. Subscribed and sworn to this \_\_\_\_\_ day of \_\_\_\_\_ NOTARY PUBLIC, STATE OF IOWA To confirm your status, check the certified local business list which is posted on the City's website: www.cedar-rapids.org/government/departments/purchasing. Questions about the Buy Local program may be emailed to buylocal@cedar-rapids.org. Mail the notarized, completed certificate to $\rightarrow \rightarrow \rightarrow$ City of Cedar Rapids Finance Department – Purchasing Services Division Internal Use Only: 101 First Street SE Cedar Rapids, IA 52401

Contractor ID:

Contractor Location ID:

Updated by: